

JOB POSTING
Part Time Church Sexton
4-6 hours/week

St. Alban's Episcopal Church
197 Bushy Hill Road
Simsbury, CT, 06070

The Sexton ensures that the condition of the buildings and grounds are kept in a clean, usable, and professional presentation. The Sexton oversees maintenance needs for the building.

Responsibilities

Cleaning, including but not limited to: vacuuming, sweeping, dusting and mopping main areas of the church, bathrooms, offices, kitchen, and Parish Hall.

Landscaping management, including but not limited to: seasonally-appropriate regular mowing of our campus and Rectory, shrubbery and bed maintenance, larger projects as necessary.

Room/Event setup, including but not limited to: Sunday morning coffee set up, minimal weekday events as required.

Monitoring equipment and other aspects of our campus, regularly assessing and identifying any repair or replacement needs.

Qualifications

- High School graduate or equivalent work experience.
- Ability to work a flexible schedule. NOTE: Sunday morning hours are NOT required.
- A general working knowledge of electrical, plumbing and appliance maintenance.
- Background check & relevant trainings required after hire.

Salary: \$20.00 per hr. [Click here for a full job description](#)

Applicants should email a letter or resume to RHatch@StAlbansSimsbury.org.
St. Alban's is committed to diversity and inclusion in its workplace.